



Pittsburgh  
Public Schools

EXCELLENCE<sup>★</sup>  
FOR ALL

*The Pathway to the Promise.™*

## **Pittsburgh Public Schools**

**We Dream Big.  
We Work Hard.  
We Promise.**

**Senior Program Officer of Arts Education  
1 Position Available**

## Senior Program Officer of Arts Education

<b>FLSA Status:</b>	Exempt
<b>Salary Plan:</b>	\$96,421 to \$101,908
<b>Residency:</b>	City residency NOT required
<b>Posting Date:</b>	February 5, 2010 – until filled
<b>Certifications Required:</b>	Masters of Fine Arts, Education or related field
<b>Application Instructions:</b>	Please see page 2 for complete instructions

### Job Summary:

Under the Supervision of the Chief Academic Officer, the Senior Program Officer of Arts Education will lead and execute the transformational Arts Education reform efforts in Pittsburgh Public Schools, spearheading the development of an innovative Arts Education program to improve teaching and student achievement, focusing on learning in and through the arts to increase student attendance, academic skills, graduation rates and post secondary readiness. The Senior Program Officer of Arts Education is responsible for all PreK-12 arts education, including the development of a rigorous integrated Arts curriculum, effective and culturally responsive instruction, and robust afterschool and weekend programs. The Senior Program Officer will also be expected to design and coordinate district wide professional development for teachers.

### Responsibilities:

1. Supervise the design, development and implementation of a rigorous, standards-aligned, equitable, culturally responsive K-12 Arts curriculum to develop students' 21<sup>st</sup> century skills.
2. Supervise and lead the design and implementation of integrated arts education standards into current academic programs and curriculums.
3. Expand reciprocal partnerships with local organizations that will leverage the strong arts community of Pittsburgh and bring the creativity of the city into the classroom.
4. Plan, develop and implement strategies for program evaluation, stakeholder and partner relationships, marketing, staff development and teacher performance appraisal.
5. Prepare budgets, manage and control departmental expenditures and develop and secure new income streams as necessary.
6. Produce events showcasing student talent and achievement.
7. Supervise two Central Office Arts Education Coaches.
8. Support principals in the supervision and evaluation of Arts Education teachers.
9. Design and coordinate district wide professional development for teachers.
10. Design and coordinate arts education professional development for administrators and other stakeholder groups.
11. Serve as the district Arts Education advocate in print, television, radio and web media.
12. Cultivate and develop relationships with community stakeholders, funders, business and government leaders and the public to increase visibility and support for Arts education.
13. Demonstrate effective interpersonal skills for interacting and motivating teachers.
14. Establish and maintain professional rapport with teachers and principal.

**Job Qualifications:**

1. Masters of Fine Arts, Arts Education or related field
2. Principal or Supervisory license preferred
3. Doctorate in Education or Fine Arts preferred
4. Seven or more years of relevant management experience, supervising staff, overseeing budgets, designing high quality Arts education programs, producing large scale events and designing professional development programs.
5. Demonstrated success in the design and implementation of innovative, rigorous in-school, after-school and weekend programs to engage students and parents in and through the Arts.
6. Demonstrated ability to leverage relationships and resources with community partner organizations.
7. Experience producing major events with multiple community and professional partners.
8. Successful track record in fundraising to build donor relationships and increase income.
9. Strong record of achievement in Arts education and administration.
10. Working knowledge and experience in the practical application of educational research
11. Working knowledge and experience with supporting African American student success
12. Demonstrates strong cultural competence and culturally responsive pedagogy/education
13. Exceptional time management and analytical skills.
14. Experience working within a public school system.
15. Excellent written, oral and presentation skills.
16. Ability to create inclusive and responsive structures and systems.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

**Application Instructions:**

All interested applicants must apply via the Pittsburgh Public Schools Application Process by the Posting closing date in order to be considered for a position with the Pittsburgh Public School. Please click on the appropriate link below to apply.

Current PPS Employees

<https://apply.pps.k12.pa.us/internal>

Outside Applicants (External)

<https://apply.pps.k12.pa.us/external>

**ADA:** The employer will make reasonable accommodation in compliance with the American with Disabilities Act of 1990.

For information regarding accommodations, civil rights or grievance procedures, contact Ms. Tonia Suber-Hill, Manager, Employee Relations, 341 S. Bellefield Avenue, Pittsburgh, PA 15213-3516

**Other Information:**

The Pittsburgh Public School District is an equal opportunity education institution and will not discriminate the basis of race, color, national origin, gender, sexual orientation, age or disability in its activities, programs or employment practices as required by Title II of ADA, Title VI, Title IX and Section 504. It is the policy of the Pittsburgh School District to make all programs, services, activities and facilities available and to provide reasonable accommodations to persons with disabilities.

**More about the Pittsburgh Public Schools and our vision of *Excellence for All***

At PPS, we aspire to be one of America's premier school districts, student-focused, well-managed, and innovative. Our mission - *preparing all children to achieve academic excellence and strength of character, so that they have the opportunity to succeed in all aspects of life* – guides our work.

At the Pittsburgh Public Schools and are working hard everyday on behalf of the many children that we are privileged to serve. For the past three years, we have improved student achievement through the deliberate sequencing of strategies, commonly referred to as *Excellence for All*. In July 2009, Pittsburgh Public Schools became the largest school district in Pennsylvania ever to achieve the national standard for improvement: Adequate Yearly Progress (AYP).

But our ambitions are much higher, for we know that today more than ever, education defines life opportunity. The completion of not just high school, but *education beyond high school* is new standard of attainment for every student.

As a community, we have united around this goal to create game-changing conditions to promote success. The launch of *The Pittsburgh Promise* in 2008 is one example. With \$135 million in commitments already made to *The Pittsburgh Promise*, our community has eliminated money as an obstacle to higher education for at least a generation of students in the Pittsburgh Public Schools.

As the next building block in *Excellence for All*, we have developed a plan to support and empower effective teachers. Our planning has been done in collaboration with the leadership of the Pittsburgh Federation of Teachers (PFT). The plan, entitled *Empowering Effective Teachers in the Pittsburgh Public Schools*, is available at [www.empoweringpittsburghteachers.com](http://www.empoweringpittsburghteachers.com).

This is an exciting time to be a part of a great organization at the forefront of innovation in urban public education. Access to a high quality of education for all children in America is an issue of social justice. We are seeking talented individuals to join this vastly important and rewarding work.